

User Manual

Balance Sheet

Project:

ODOO Implementation for PT Canopus Konverta Industri

Created by:

Dike

Created on:

14 Maret 2025

Approval		Department	Sign	Date
Baitun	ODOO Consultant / Checker	IT		14 Maret 2025
Patria	Project Manager	IT		14 Maret 2025

Document Change History

Release Date	Revision Number	Action Taken (Add/Del/ Change)	Revision Description
14 Maret 2025	0.0	Initial Document	

Contents

1	Deskripsi.....	4
2	Tujuan	4
3	Reporting.....	5
3.1	Balance Sheet	5

1 Deskripsi

Balance Sheet merupakan fitur dalam Odoo Accounting yang digunakan untuk melihat dan menganalisis laporan Neraca Keuangan perusahaan pada suatu periode tertentu.

2 Tujuan

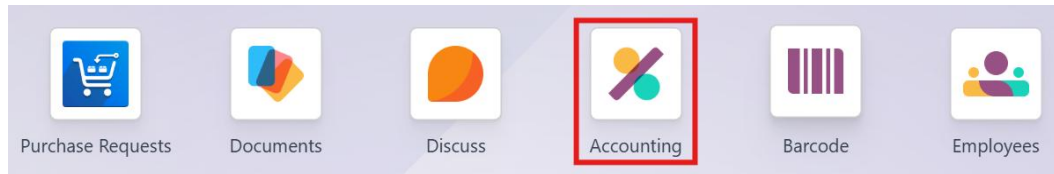
Balance Sheet

Panduan ini bertujuan untuk memberikan pemahaman kepada pengguna mengenai cara melihat balance sheet report.

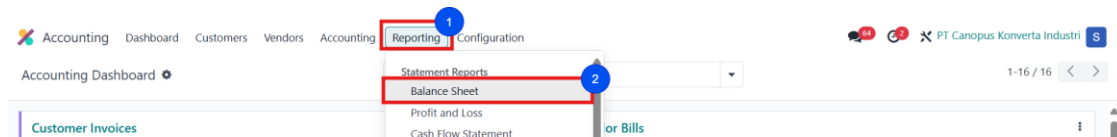
3 Reporting

3.1 Balance Sheet

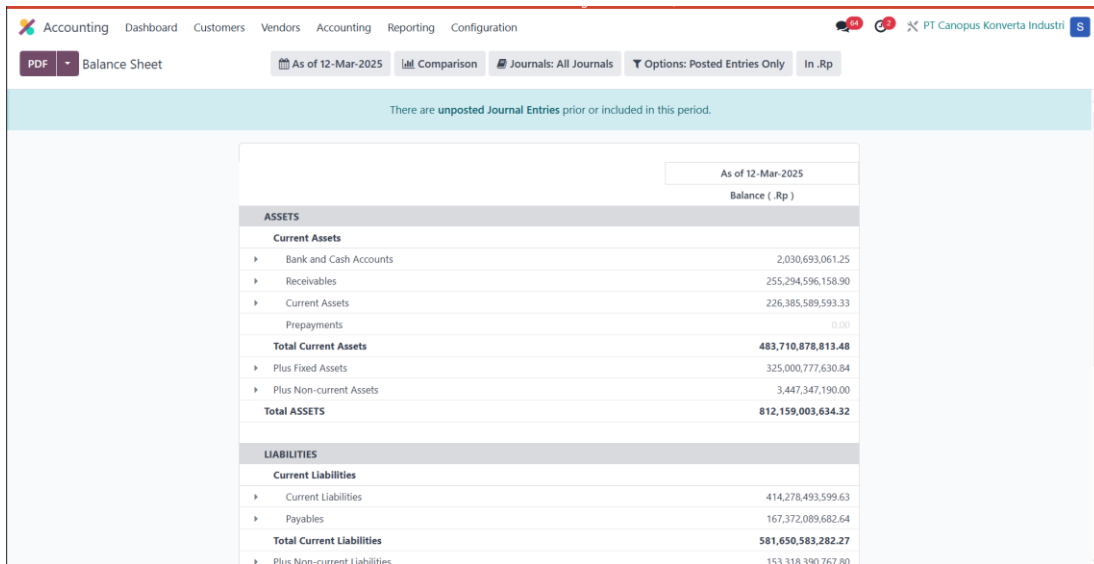
- ❖ Pilih aplikasi Accounting pada daftar menu



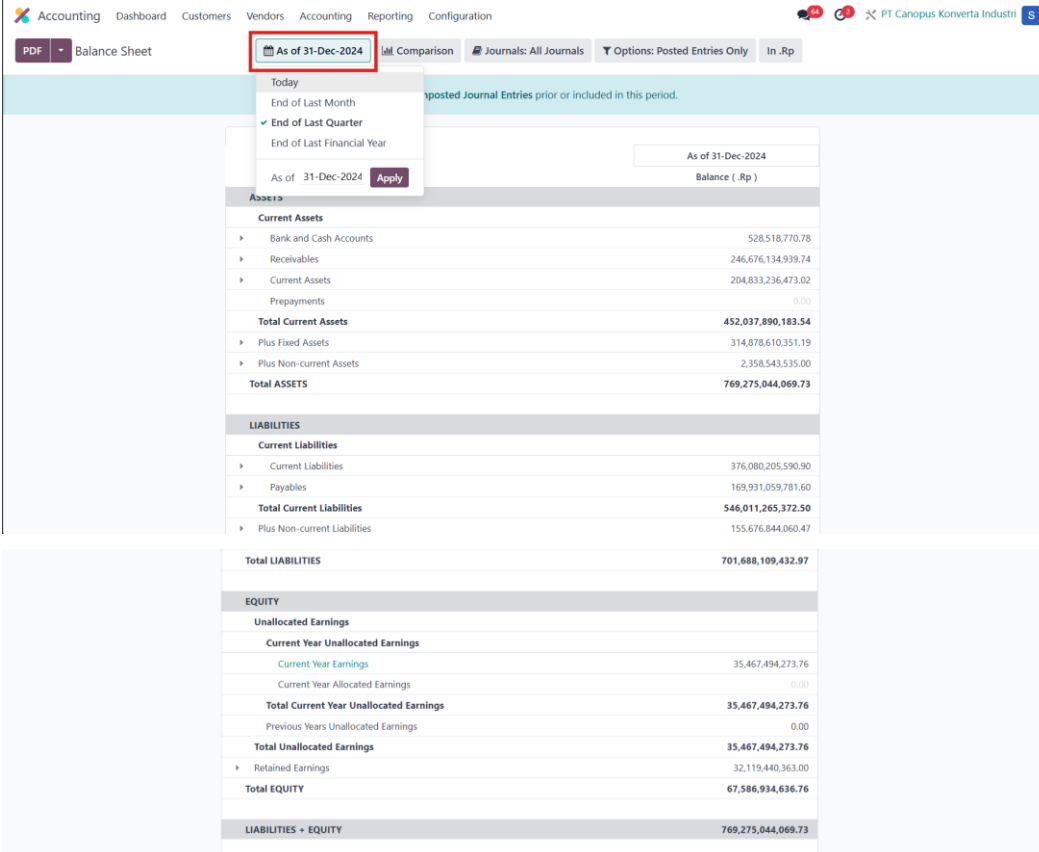
- ❖ Pilih Reporting, lalu klik Balance Sheet



- ❖ Maka tampilannya sebagai berikut

A screenshot of the Balance Sheet report interface. The top navigation bar shows 'Accounting Reporting Configuration'. Below it, there's a 'PDF' button and a 'Balance Sheet' title. The report is for 'As of 12-Mar-2025' and shows 'Unposted Journal Entries prior or included in this period.' The main table displays the Balance Sheet data for 'As of 12-Mar-2025' in 'Rp'.

- ❖ Pengguna bisa melihat laporan keuangan pada periode tertentu



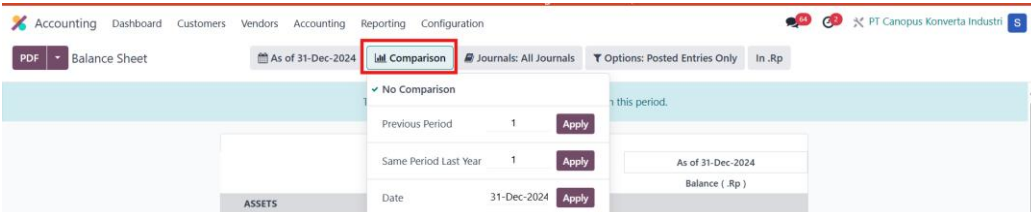
Accounting Dashboard Customers Vendors Accounting Reporting Configuration

PDF Balance Sheet As of 31-Dec-2024 Comparison Journals: All Journals Options: Posted Entries Only In .Rp

There are unposted Journal Entries prior or included in this period.

As of 31-Dec-2024	
Balance (.Rp)	
ASSETS	
Current Assets	
Bank and Cash Accounts	528,518,770.78
Receivables	246,676,134,939.74
Current Assets	204,833,236,473.02
Prepayments	0.00
Total Current Assets	452,037,890,183.54
Plus Fixed Assets	314,878,610,351.19
Plus Non-current Assets	2,358,543,535.00
Total ASSETS	769,275,044,069.73
LIABILITIES	
Current Liabilities	
Current Liabilities	376,080,205,590.90
Payables	169,931,059,781.60
Total Current Liabilities	546,011,265,372.50
Plus Non-current Liabilities	155,676,044,060.47
Total LIABILITIES	701,688,109,432.97
EQUITY	
Unallocated Earnings	
Current Year Unallocated Earnings	
Current Year Earnings	35,467,494,273.76
Current Year Allocated Earnings	0.00
Total Current Year Unallocated Earnings	35,467,494,273.76
Previous Years Unallocated Earnings	0.00
Total Unallocated Earnings	35,467,494,273.76
Retained Earnings	32,119,440,363.00
Total EQUITY	67,586,934,636.76
LIABILITIES + EQUITY	769,275,044,069.73

- ❖ Pengguna dapat membandingkan laporan keuangan pada periode tertentu dengan mengatur pada comparison



Accounting Dashboard Customers Vendors Accounting Reporting Configuration

PDF Balance Sheet As of 31-Dec-2024 Comparison Journals: All Journals Options: Posted Entries Only In .Rp

There are unposted Journal Entries prior or included in this period.

Comparison

☒ No Comparison

Previous Period: 1 Apply

Same Period Last Year: 1 Apply

Date: 31-Dec-2024 Apply

ASSETS

ASSETS

Current Assets

Bank and Cash Accounts

Receivables

Current Assets

Prepayments

Total Current Assets

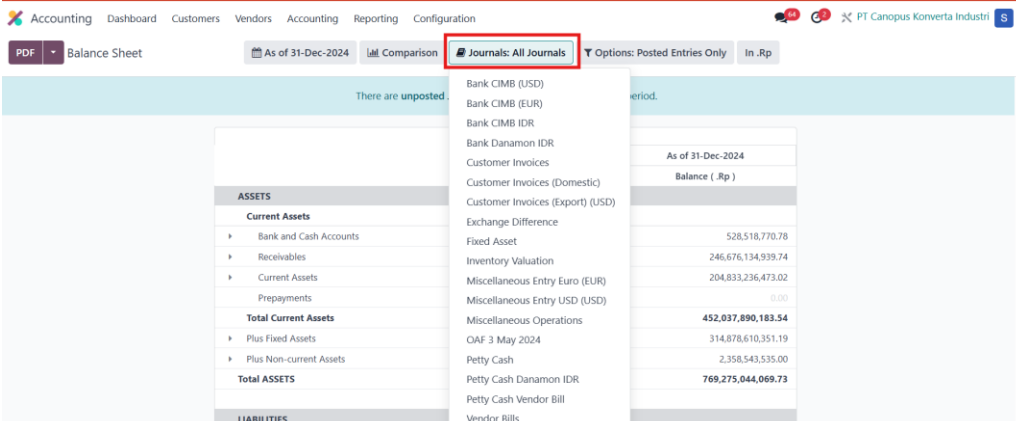
Plus Fixed Assets

Plus Non-current Assets

Total ASSETS

LIABILITIES

- ❖ Pengguna dapat memilih journal yang diinginkan untuk ditampilkan datanya



Accounting Dashboard Customers Vendors Accounting Reporting Configuration

PDF Balance Sheet As of 31-Dec-2024 Comparison Journals: All Journals Options: Posted Entries Only In .Rp

There are unposted Journal Entries prior or included in this period.

Journals: All Journals

Bank CIMB (USD)

Bank CIMB (EUR)

Bank CIMB IDR

Bank Danamon IDR

Customer Invoices

Customer Invoices (Domestic)

Customer Invoices (Export) (USD)

Exchange Difference

Fixed Asset

Inventory Valuation

Miscellaneous Entry Euro (EUR)

Miscellaneous Entry USD (USD)

Miscellaneous Operations

QAF 3 May 2024

Petty Cash

Petty Cash Danamon IDR

Petty Cash Vendor Bill

Vendor Bills

ASSETS

Current Assets

Bank and Cash Accounts

Receivables

Current Assets

Prepayments

Total Current Assets

Plus Fixed Assets

Plus Non-current Assets

Total ASSETS

LIABILITIES

- ❖ Pengguna dapat mengunduh data balance sheet dengan format PDF dan Excel

