

User Manual

Vendor Amount to Settle

Project:

ODOO Implementation for PT Canopus Konverta Industri

Created by:

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Approval		Department	Sign	Date
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Document Change History

Release Date	Revision Number	Action Taken (Add/Del/ Change)	Revision Description
10 Maret 2025	0.0	Initial Document	

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1 Deskripsi

Vendor Amount to Settle adalah jumlah hutang yang belum dibayar kepada vendor (outstanding payable). Ini menunjukkan total nilai vendor bill yang masih harus dibayar oleh perusahaan kepada vendor.

2 Tujuan

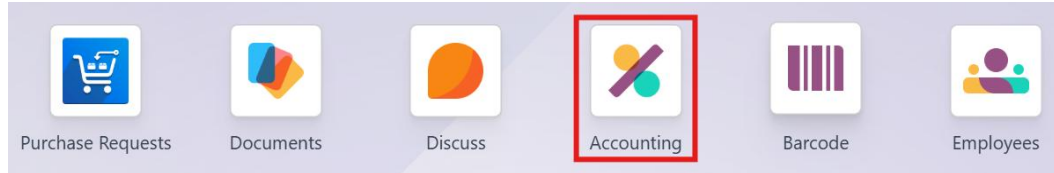
Vendor Amount To Settle

Panduan ini bertujuan untuk memberikan pemahaman kepada pengguna mengenai cara melihat data jumlah hutang yang belum dibayar kepada vendor.

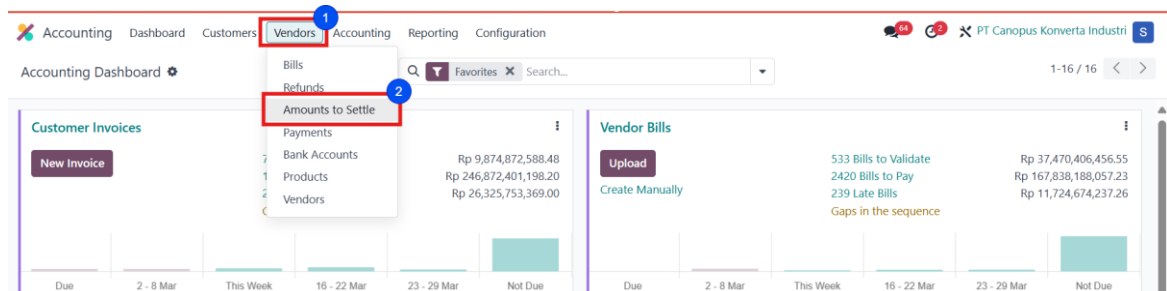
3 Vendors

3.1 Vendor Amount To Settle

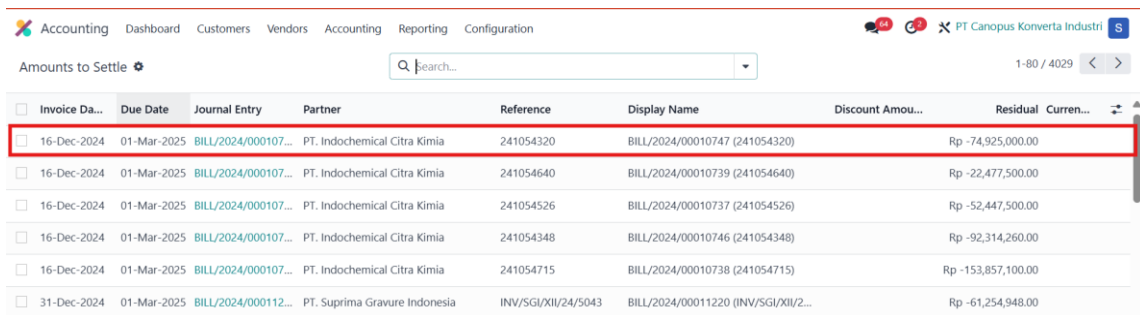
- ❖ Pilih aplikasi Accounting pada daftar menu



- ❖ Pilih Vendor, lalu klik Amount to Settle

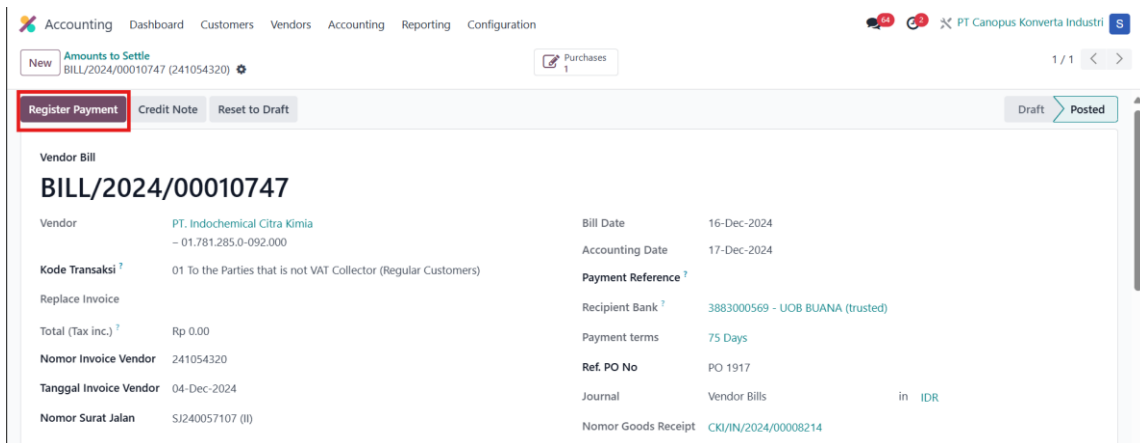


- ❖ Pilih salah satu data



Invoice Da...	Due Date	Journal Entry	Partner	Reference	Display Name	Discount Amou...	Residual Curren...
☐	16-Dec-2024	01-Mar-2025	BILL/2024/000107...	PT. Indochemical Citra Kimia	241054320	BILL/2024/00010747 (241054320)	Rp -74,925,000.00
☐	16-Dec-2024	01-Mar-2025	BILL/2024/000107...	PT. Indochemical Citra Kimia	241054640	BILL/2024/00010739 (241054640)	Rp -22,477,500.00
☐	16-Dec-2024	01-Mar-2025	BILL/2024/000107...	PT. Indochemical Citra Kimia	241054526	BILL/2024/00010737 (241054526)	Rp -52,447,500.00
☐	16-Dec-2024	01-Mar-2025	BILL/2024/000107...	PT. Indochemical Citra Kimia	241054348	BILL/2024/00010746 (241054348)	Rp -92,314,260.00
☐	16-Dec-2024	01-Mar-2025	BILL/2024/000107...	PT. Indochemical Citra Kimia	241054715	BILL/2024/00010738 (241054715)	Rp -153,857,100.00
☐	31-Dec-2024	01-Mar-2025	BILL/2024/000112...	PT. Suprima Gravure Indonesia	INV/SGI/XII/24/5043	BILL/2024/00011220 (INV/SGI/XII/2...	Rp -61,254,948.00

- ❖ Jika sudah melakukan pembayaran maka klik Register Payment



Vendor Bill
BILL/2024/00010747

Vendor	PT. Indochemical Citra Kimia - 01.781.285.0-092.000	Bill Date	16-Dec-2024
Kode Transaksi [?]	01 To the Parties that is not VAT Collector (Regular Customers)	Accounting Date	17-Dec-2024
Replace Invoice		Payment Reference [?]	
Total (Tax inc.) [?]	Rp 0.00	Recipient Bank [?]	3883000569 - UOB BUANA (trusted)
Nomor Invoice Vendor	241054320	Payment terms	75 Days
Tanggal Invoice Vendor	04-Dec-2024	Ref. PO No	PO 1917
Nomor Surat Jalan	SJ240057107 (II)	Journal	Vendor Bills in IDR
		Nomor Goods Receipt	CKJ/IN/2024/00008214

- ❖ Jika data sudah sesuai klik Create Payment

Register Payment

Journal

Bank CIMB IDR

Amount

Rp74,925,000.00

IDR

Payment Method ?

Manual

Payment Date

09-Mar-2025

Recipient Bank Account

3883000569 - UOB BUANA (trusted)

Memo

241054320

Create Payment

Discard

- ❖ Maka berhasil terbayar dan status berubah menjadi Paid, jika sudah berubah maka Vendor Bill ini akan hilang dari Amount to Settle karena sudah dilakukan pembayaran.

Accounting Dashboard Customers Vendors Accounting Reporting Configuration

PT Canopus Konverta Industri

New Amounts to Settle BILL/2024/00010747 (241054320)

Purchases 1

1 / 1 < >

Credit Note Reset to Draft

Draft Posted

Vendor Bill

BILL/2024/00010747

Vendor PT, Indochemical Citra Kimia
- 01.781.285.0-092.000

Bill Date 16-Dec-2024

Accounting Date 17-Dec-2024

Kode Transaksi ? 01 To the Parties that is not VAT Collector (Regular Customers)

Payment Reference ?

Replace Invoice

Recipient Bank ? 3883000569 - UOB BUANA (trusted)

Payment terms 75 Days

Total (Tax inc.) ? Rp 0.00

Ref. PO No PO 1917

Nomor Invoice Vendor 241054320

Journal Vendor Bills in IDR

Tanggal Invoice Vendor 04-Dec-2024

Nomor Surat Jalan SJ240057107 (II)

Nomor Goods Receipt CKI/IN/2024/00008214

Invoice Lines

Journal Items

Other Info